



## Madison Public Library

209 East Center Street  
Madison, South Dakota 57042  
605-256-4922

To whom it may concern:

John Kirkpatrick was employed as a Library Assistant at the Madison Public Library from March 1993 through July 1994. The duties of this position are varied. John mastered the routine aspects of the position, and then refined the procedures to save us steps and time.

In his dealings with the public and other staff members, John was courteous and cooperative. It had been many years since a man regularly staffed the circulation desk at the Madison Public Library. At the beginning, it was obvious that some of our customers doubted that he was doing the job correctly. John's performance on the job has convinced them otherwise.

I am, of course, writing this letter at John's request, but I can honestly say that I am happy to do it. If there is additional information concerning John that you would like to have, please do not hesitate to call me, 605-256-7525.

Sincerely,

Nancy Sabbe  
Director